

1986

UA1D John Cudd

WKU Human Resources

Follow this and additional works at: http://digitalcommons.wku.edu/dlsc_ua_records



Part of the [Human Resources Management Commons](#), and the [Library and Information Science Commons](#)

Recommended Citation

WKU Human Resources, "UA1D John Cudd" (1986). *WKU Archives Records*. Paper 1890.
http://digitalcommons.wku.edu/dlsc_ua_records/1890

This Other is brought to you for free and open access by TopSCHOLAR®. It has been accepted for inclusion in WKU Archives Records by an authorized administrator of TopSCHOLAR®. For more information, please contact topscholar@wku.edu.

DR. JOHN CUDD
Assistant Professor - Library Services
September 15, 1986

Comes to Western from George AFB, California, Historian,
1984-85; Fort Sill, Oklahoma, Civil Service positions,
1981-84; University of Texas at El Paso, Lecturer in
History, 1977-80.

Native of Corpus Christi

Date of Birth: 9/14/42

M.A., Library Science, University of Missouri-Columbia
1986

Ph.D., History, Rutgers University, 1973

M.A., History, Rutgers University, 1966

B.A., History & English, Baylor University, 1964

Wife: Bernice McGee Cudd

Local Address: 1523 Park

Local Phone: 842-0901

9/15/86 - Humanities Reference Librarian

Deceased 11/30/87

DRAFT

The sad and untimely death of John M. Cudd on November 30, 1987, elicits the deepest regret. John was regarded as a valued friend and colleague by those with whom he worked. He fulfilled the extensive responsibilities of his position with care and concern for those whom he served. The Council of Library Department Heads therefore extends deepest sympathy to his wife, Bernice Cudd, and to his family.

The Secretary of the Council of Library Department Heads is instructed to enter this resolution in the Minutes, and the Director of Libraries is requested to send a copy of the resolution to Mrs. Bernice Cudd.

WKU librarian killed in fall

A Western Kentucky University librarian was killed this morning when he apparently jumped from the Cravens Graduate Center on the school campus, according to Warren County Deputy Coroner Kevin Kirby.

John Michael Cudd, 45, of 1523 Park St. died around 9:33 a.m., according to WKU police Lt. Richard Kirby.

Lt. Kirby said he is classifying the fall as accidental for now but added that an investigation is continuing and an autopsy is to be performed.

Deputy Coroner Kirby, meanwhile, said it appears to him that Cudd jumped from the sixth floor. The coroner's office makes official cause of death rulings.

Cudd, a humanities librarian and assistant professor, had been at Western for a little more than a year, according to school spokesman Sheila Conway.

D.N. 11-30-87

Fatal fall at WKU is ruled accidental

From Staff and Special Dispatches

C.S. 12-2-87

BOWLING GREEN, Ky. — The death of a Western Kentucky University librarian, who fell six stories from the graduate-study center Monday, was accidental, Assistant Warren County Coroner Kevin Kirby ruled yesterday.

Kirby said he ruled the death of John Michael Cudd, 45, accidental after finding that Cudd had been ill the night before the fall and had suffered fainting spells, for which he had been taking medication.

The Cravens Graduate Center, the building from which Cudd fell, was very hot Monday, Kirby said.

"He may have leaned out to get some fresh air," become dizzy and fallen, Kirby said.

An autopsy yesterday showed death was caused by internal injuries from the fall.

Cudd did not leave a note and gave his associates no indication that he was suicidal, Kirby said.

Cudd's survivors include his wife, the former Bernice McGee, and a brother, Joseph R. Cudd of San Antonio, Texas.

The funeral will be at 8 tonight at Johnson-Vaughn Funeral Home in Bowling Green, with burial in Memorial Park in Columbia, Mo.

Visitation at the funeral home will be after 7 tonight.

The family requests that expressions of sympathy take the form of contributions to the John M. Cudd Memorial Book Fund at Western Kentucky University.

Librarian at WKU dies in plunge from sixth floor

The South Central Kentucky Bureau

C.S. 12-1-87

BOWLING GREEN, Ky. — A Western Kentucky University librarian died yesterday when he fell from the sixth floor of the university's center for graduate studies.

John Michael Cudd, 45, died at the scene about 9:50 a.m. CST at the Cravens Graduate Center, which is connected to the the Helm Library, Warren County Assistant Coroner Kevin Kirby said.

Fred Hensley, the university's public-information director, said, "The university is assuming the fall was accidental, pending the results of the investigation."

But Kirby said his investigation shows the death "appears to be a suicide." He said an autopsy is scheduled in Bowling Green this morning to determine the cause of death. Cudd was alone at the time of the fall, Kirby said.

Cudd was a native of Corpus Christi, Texas, and came to WKU in September 1986 after receiving a master's degree in library science at the University of Missouri, Hensley said. Cudd was assistant professor of library services and was humanities librarian. He also had a master's degree and a doctorate in history from Rutgers University.

"He was active in several university committees," said Michael B. Binder, director of Western's libraries. "He was active in the profession and had a very solid background. He was a very caring individual."

Cudd, John

John M. Cudd

John M. Cudd, 45, of 1523 Park St. died at 9:33 a.m. Monday following a fall from the sixth floor of the Cravens Graduate Center and Library at Western Kentucky University.

The Corpus Christi, Texas, native was a WKU professor and a member of the Unitarian Universalist Fellowship of Bowling Green.

Funeral will be at 8 p.m. Wednesday at Johnson-Vaughn Funeral Home with burial in Memorial Park Cemetery in Columbia, Mo. Visitation will begin at 7 p.m. Wednesday.

Expressions of sympathy may take the form of contributions to the John M. Cudd Memorial Book Fund at Western Kentucky University.

Survivors include his wife, Bernice Cudd; one brother, Joseph Cudd of San Antonio, Texas; and several nieces and nephews.

D.N. 12-1-87

Coroner's ruling expected

A determination as to whether the death of a Western Kentucky University librarian was accidental or a suicide should be made Wednesday, according to Warren County Deputy Coroner Kevin Kirby.

John Michael Cudd, 45, of 1523 Park St. died about 9:33 a.m. Monday when he jumped or fell from the sixth floor of the Cravens Graduate Center on campus.

An autopsy this morning indicated Cudd died from internal injuries, Kirby said.

While Kirby has said he believes Cudd jumped, Western's police department says he accidentally fell from the window.

The coroner's office has the authority to rule whether the fall was accidental or intentional, and Kirby said he should be ready to make that ruling Wednesday.

D.N. 12-1-87

Cudd, John

Cudd, John

TO: Mary Sample
College Heights Foundation

FROM: Michael Binder
Director of Libraries

SUBJECT: The John M. Cudd Memorial Book Fund

DATE: December 11, 1987

At the request of John's wife, Bernice, University Libraries is establishing The John M. Cudd Memorial Book Fund.

Brian Coutts, Coordinator of Collection Development, is authorized to make selections from this fund.

Please work with Wilma Adcock, Senior Bookkeeper, regarding payment procedures. Thank you for your assistance.

cc: Wilma Adcock
Brian Coutts
Reg Laswell
Sally Ann Strickler

John Cudd
1020 Yale
Columbia, MO 65203
Telephone: 314/445-4912

Reference Experience and Training

- 1985-86 Reference desk duty, General Reference, Ellis Library,
University of Missouri-Columbia
- Summer
1985 Practicum, Reference desk, General Reference, Ellis
Library, University of Missouri-Columbia
- 1985-86 Course work: Bibliography and Reference, The Academic
Library, Readings in Literature of the Social Sciences,
Government Publications, Literature of the Humanities
- 1983-84 Volunteer, Reference desk, Lawton Public Library, Lawton,
Oklahoma

Bibliographic Instruction Experience

- 1985-86 Teaching Assistant, Library Skills, University of Missouri-
Columbia

Online Experience and Training

- 1985-86 BRS After Dark monitor, Ellis Library, University of
Missouri-Columbia
- 1985-86 Training online catalog users, Ellis Library, University
of Missouri-Columbia
- 1985-86 Course work: Automated Reference Services, Abstracting
and Indexing, Research, Library Information Systems

Communication Experience

- 1986- Reviewer, Library Journal
- 1986 "Is Service to All Possible? A Philosophical Exploration,"
paper presented at the annual meeting of the Kansas
Library Association, reproduced in KLA Tri-Conference
Proceedings, submitted to ERIC
- 1986 "Bibliographic Instruction and the Online Catalog: An
Experiment," alternate presentation, Research Forum of
the Library Research Round Table, American Library
Association, New York, 1986

1985-86 President, Library and Information Science Graduate Student Association, University of Missouri-Columbia

1984- Toastmasters Club

1981-82 Public Information Specialist, Fort Sill, Oklahoma

1980-81 Volunteer Reader, Radio Reading Service for the Blind, El Paso Lighthouse for the Blind

1979 "'The Unity of Reform': John Grimes and the New Jersey Freeman," New Jersey History, Winter 1979

1974 The Chicopee Manufacturing Company, 1823-1915, Scholarly Resources Inc., 1974

Professional Background

1984-85 Historian, George AFB, California

1982-84 Management Analyst, Fort Sill, Oklahoma

1981-82 Public Information Specialist, Fort Sill, Oklahoma

1980-81 Adjunct Instructor, El Paso Community College

1977-80 Lecturer in History, University of Texas at El Paso

1974-77 Adjunct Instructor, Del Mar College, Corpus Christi

1972-74 Substitute Teacher, Corpus Christi Independent School District

1970-77 BEC Sales, Corpus Christi

1969-70 Research Consultant, Chicopee Manufacturing Company, New Brunswick, New Jersey

Education

1986 M.A. (Library Science), University of Missouri-Columbia

1973 Ph.D. (History), Rutgers University

1966 M.A. (History), Rutgers University

1964 B.A. (History/English) magna cum laude, Baylor University

Fellowships and Assistantships

1985-86 Graduate Research Assistant in Library Skills, University of Missouri-Columbia

1985 H.W. Wilson Fellow, University of Missouri-Columbia

1976 National Endowment for the Humanities, Summer Seminar for
College Teachers, University of California-Davis

1967-69 Teaching Assistant and Research Assistant, Rutgers University

1964-67 National Defense Education Act Fellow, Rutgers University

July 7, 1986

John Cudd
1020 Yale
Columbia, MO 65203

Dear Dr. Cudd:

Your application for Humanities Reference Librarian
has been received.

A Faculty Search Committee has been appointed to review
the credentials of all applicants for this position and
make recommendations to the Director of Libraries.

Your interest in this opening at Western Kentucky University
Libraries is greatly appreciated.

Sincerely,

Michael Binder
Director of Libraries

deb

PERSONAL DATA

HR # 4 -
Refs.

Name John M. Cudd

Present Address 1020 Yale, Columbia, Missouri 65203

Permanent Address same

EDUCATION (Colleges attended, dates, degrees awarded, and major subjects)
Undergraduate

Baylor University - 1964 - B.A. History/English

Graduate University of Missouri - M.A. Library Science - 1986
Rutgers University - Ph.D. - History - 1974
Rutgers University - M.A. - History - 1966

LANGUAGES
Spanish

HONORS
FELLOWSHIPS H.W. Wilson Fellow - 1985
AWARDS Teaching and Research Assistant - 1967-69
NDEA Fellow - 1964-67
Graduated B.A. Magna cum laude - 1964

PERTINENT
ACTIVITIES Published:
The Chicopee Manufacturing Company, 1823-1915
Scholarly Resources INC., 1974
"The Unity of Reform": John Grimes and the New Jersey Freeman"
(New Jersey History, Winter 1979)

PREVIOUS
EMPLOYMENT
1985-86 University of Missouri-Columbia
Reference Librarian (Practicum & Teaching Assistant)
Bibliographic Instruction Librarian (Teaching Assistant)
BRS After Dark Monitor
1984-85 George Air Force Base, California - Historian
1982-84 Fort Sill, Oklahoma
Management Analyst
Public Information Specialist

Information supplied by student on May 1986
(date)

PROFESSIONAL EDUCATION

Name John Cudd

Undergraduate Courses in Library Science

Graduate Courses in Library Science

- 332 Bibliography and Reference
- 312 Principles of Cataloging and Classification
- 401 Library Information Systems
- 450 Research
- 443 The Academic Library
- 413 Abstracting and Indexing
- 432 Automated Reference
- 427 History of Books and Printing
- 425 Government Publications
- 322 Literature of Humanities
- 341 Management of Information Agencies
- 326 Developing Library Collections

Graduate Courses in Other Subjects

Curriculum Adviser Dr. C. Edward Carroll

Research Adviser Dr. MaryEllen Sievert

Title of Research Paper

Bibliographic Instruction and the Online Catalog: An Experiment

Degree Granted Master of Arts - May, 1986

POSITION TITLE: Humanities Reference Librarian

DEPARTMENT: Library Public Services

POSITION NO.:

IMMEDIATE SUPERVISOR: Reference Services Supervisor

FACULTY RANK AND STATUS.

A. Principal Areas of Responsibility.

1. Book selection, library instruction, and liaison duties with Potter College Departments of Art, Communication & Theatre, English, History, Music, Philosophy & Religion, and Journalism.
2. In-depth and Ready Reference Desk assistance.
3. Reference Book Selection for Humanities.
4. Supervision of library student assistants.
5. University service/Library committee work.

B. Qualifications:

ALA-accredited Master's Degree in Library Science

Significant coursework in one or more of the Humanities required

Appropriate academic library experience required



WESTERN KENTUCKY UNIVERSITY

BOWLING GREEN, KENTUCKY 42101

File: John Cudd

Office of the Vice President
for Academic Affairs

September 1, 1987

MEMORANDUM TO: Dr. Frederick I. Murphy, Chair
Faculty Senate

FROM: Robert V. Haynes *[Signature]*
Vice President for Academic Affairs

SUBJECT: Advisory Committee to the Vice President on
the Subject of Programs for Outstanding
Students

The President has asked me to establish a small advisory committee to recommend ways in which Academic Affairs might provide more intellectually challenging programs for our outstanding students. This committee would be asked to investigate what we are now offering these students and to suggest strategies for improving these efforts or for creating new endeavors.

I would appreciate your giving me the names of ten faculty members who might serve on this committee. Thanks.

kr

cc: President Kern Alexander
Dr. John H. Petersen
Council of Academic Deans

*Talked with RHH - told him had
suggested few names to Murphy who
referred me to Weigel - - -
John Cudd was eventually appointed to this com.*

TO: Ann Brown
Terri Baker
Harley Brooks
Brian Coutts
John Cudd ✓
John Goodin
Ellen Micheletti

FROM: Michael Binder
Director of Libraries

SUBJECT: McNaughton Plan Book Selection Committee

DATE: June 11, 1987

To assist in our implementation of the McNaughton Book Leasing Plan, I am appointing each of you to a committee with the responsibility of selecting McNaughton Plan books as well as overseeing the operation, publicity and other aspects associated with the program.

The committee will be chaired by Brian Coutts and should begin its discussions immediately in order to begin this program by August 1.

With the exception of the chair, committee appointments are for the 1987-88 academic year. Thank you in advance for helping to develop this most interesting new service of University Libraries.

cc: Riley Handy
Reg Laswell
Sally Ann Strickler

deb

WESTERN KENTUCKY UNIVERSITY

FACULTY, DIVISION OF LIBRARY SERVICES

PRE-EVALUATION SUMMARY

Name John Cudd

Date 12/19/86

Evaluation

The supervisor will evaluate the performance of the faculty member in the following areas:

- A. General Effectiveness
Includes attitude, dependability, responsibility, accessibility, initiative, judgement, cooperation.
- B. Professional Expertise
Includes knowledge and use of materials, tools, services, and policies, effectiveness in dealing with the public (patrons and related commercial firms), organization, communication, collection development, awareness of current developments and technology in the field, quality of work, quantity of work, knowledge of areas of specialization.
- C. Supervision and Administration
Includes instruction and training of personnel, organization and division of duties, effectiveness in scheduling, fairness in treatment of personnel, management of security, liaison with other departments.
- D. Noteworthy strengths or weaknesses evident in faculty member's performance during the past year. If so, were these points discussed with the individual? If weaknesses were evident, is satisfactory progress being made toward the resolution of the problem or problems?

Instructions

The faculty member will review the evaluation and may:
(1) make a written response to the evaluation, (2) request an interview with any evaluator(s), and (3) request a copy of the document.

The faculty member will complete the following form based on performance during the preceeding contract year.

Please type or use black ink. Return completed form to the Department Head.

I. TEACHING EFFECTIVENESS

- A. Position Description: Write a brief descriptive list of the duties and responsibilities of this position as they have existed since the last evaluation.

Book selection, bibliographic instruction, and liaison duties
with Potter College Departments of Art, Communication & Theatre,
English, History, Music, Philosophy & Religion, Journalism
In-depth and Ready Reference Desk Assistance
Reference Book Selection for Humanities
Supervision of student assistants
University service/Library committee work

- B. Changes in Responsibility: If there have been any changes in duties or responsibilities in the position since the last evaluation, comment briefly below. What effects have these changes had on the position in relation to the unit or department:

1. Changes:

2. Effects:

II. RESEARCH/CREATIVE ACTIVITY

- A. Publications (authorship or editorship of traditional types including monographs, articles in books or journals, reviews, papers, teaching aids).

Book reviews for Library Journal (published 10/1/86, 10/15/86)

- B. Preparation of special studies (work of significant value including applications of research, bibliographies, indexes, project reports, grant proposals, program manuals, catalogs, exhibits materials, internal reports).

- C. Presentations (papers, exhibits, programs for professional organizations or groups, seminars, workshops, lectures).

- D. Grants, fellowships, awards, and honors.

Member, Beta Phi Mu (11/86)

- E. Current research or creative activity not yet resulting in publication, display, application.

Book review for Library Journal (submitted 12/86)

Proposal for KLA-ALS Spring Conference - "Teaching the Online Catalog: A Survey of the Issues" (submitted 12/86) *

Applied to be book reviewer for American Reference Books Annual (submitted 12/86)

Journal article summarizing the experimental research for my M.A. paper is being planned

- F. Scholarly activities including extension of professional knowledge and competence through formal and informal education.

III. UNIVERSITY/PUBLIC SERVICE

- A. Membership in appropriate professional organizations (Memberships, meetings attended, committee work, and offices held in professional organizations).

American Library Association

- applied for committee membership with the Bibliographic Instruction Section of the Association of College and Research Libraries (submitted 12/86)

Kentucky Library Association

- attended Fall Conference, Louisville (10/86)

- B. Speeches, presentations, public appearances or consultations related to professional responsibilities.

- C. Organized and/or conducted tours for university or community groups.

Library instruction session and orientation tour for Prof. Kell's seminar class, Introduction to Graduate Studies in Communication and Theatre (11/86)

- D. University/departmental committees, councils, or organizations.

Member, Task Force on Reference Performance Standards

Member, Subcommittee on Bibliographic Access to Government Documents

- E. Formal academic advisement of students.

Met with Ms. Dyrsen to discuss the advisement process and the General Education requirements (12/86)

- F. Sponsor or advisor of student groups.

- G. Other related activities not listed in the preceeding categories.



WESTERN KENTUCKY UNIVERSITY

BOWLING GREEN, KENTUCKY 42101

Helm - Cravens Library

TO: John Cudd ✓
Nada Durham
Connie Foster
Greg Hudnall
Rose Oniewski
Fina Simpson

FROM: Sally Ann Koenig, ^{dy}Head
Department of Library Public Services

SUBJECT: Task Force on Improving Access to Government
Materials (Law and Documents)-Subgroup on
Bibliographic Access

DATE: November 11, 1986

At the request of the Director of Libraries, I am assigning a Task Force on Improving Access to Government Materials (Law and Documents) to be chaired by Rose Oniewski. I would like all of you to serve on the Subgroup on Improving Bibliographic Access which Rose Oniewski will also chair. Marv Leavy will serve as an ex officio member.

The following charges are assigned to this Subgroup:

1. Study the redistribution of several small groups of government materials into the main collection to better serve browsers including the location of general guides and indexes to the Helm reference room and the housing of indexed government periodicals on Helm 2. Make recommendations for the redistribution.
2. a. Study the need for the cataloging of the majority of government materials (75-80%) with appropriate classification numbers through OCLC and NOTIS and make recommendations for guidelines.
b. Review current index access available to patrons and recommend improved subject access to government materials via COM and NOTIS online catalogs.
3. Study the need for an in-house classification scheme for Kentucky state publications and make recommendations for such a scheme.
4. Estimate cost of activities recommended (both one-time and recurring).

Your preliminary report will be due December 19, 1986.

cc: Michael Binder
Reg Laswell
Riley Handy
Marv Leavy

August , 1986

Dr. John Cudd
1020 Yale
Columbia, MO 65203

Dear Dr. Cudd:

Dr. Robert V. Haynes, Vice President for Academic Affairs, has told me of your acceptance of a position as Assistant Professor and Humanities Reference Librarian in the Department of Library Public Services in our Division of Library Services. I would like to take this opportunity to officially welcome you to Western.

Your salary, as discussed with you, has been set at \$20,000 on a straight twelve months' basis, effective September 15, 1986.

University policies concerning faculty responsibilities and privileges have been discussed with you by the Vice President for Academic Affairs, the Director of Library Services, and the Department Head and are outlined in the Faculty Handbook. A copy of this publication was given to you when you visited the campus, and you will find that it also outlines the policies and responsibilities relating to your faculty appointment. You are asked to familiarize yourself with these and will be expected to faithfully fulfill all of your obligations appertaining thereto.

It will be appreciated if you will sign and return immediately to the President of Western the carbon copy of this letter, which will constitute your official acceptance of this appointment. Also enclosed is a personal data sheet which we would like for you to complete and return to us at your earliest convenience, along with two black-and-white, glossy-type photographs. Any size will suffice. This material will be used in connection with a newspaper release at the appropriate time.

All of us are pleased over your acceptance of this position, and we look forward to working with you and having you as a member of the faculty. If I can be of personal help to you at any time, I hope that you will not hesitate to let me know.

Sincerely yours,

Kern Alexander
President

KA:mcB

Enclosures

cc: Dr. Robert V. Haynes
Dr. Michael Binder ✓
Ms. Sally Ann Koenig
Mr. James B. Tomes

I am returning this copy of your letter as my official acceptance of the faculty appointment outlined above.

Signature

Date

August 18, 1986

MEMORANDUM

TO: Dr. Robert V. Haynes
Vice President for Academic Affairs

FROM: Kern Alexander, President

We have received the signed, official letter of acceptance from Dr. John Cudd for a position as Assistant Professor and Humanities Reference Librarian in the Department of Library Public Services, effective September 15, 1986.

KA:mcb

xc: Dr. Michael Binder ✓
Ms. Sally Ann Koenig
Mr. James B. Tomes

August 14, 1986

Dr. John Cudd
1020 Yale
Columbia, Missouri 65203

Dear John:

I am enclosing a copy of a notice that has been distributed to the faculty and staff in the Department of Library Public Services regarding your acceptance.

We are looking forward to your joining our team. I hope that your transition to Western employment proceeds smoothly.

Sincerely,

Michael Binder
Director of Libraries

enc.

cc: Sally Ann Koenig

enc.

deb



WESTERN KENTUCKY UNIVERSITY

BOWLING GREEN, KENTUCKY 42101

Office of the Director
of Libraries

TO: Faculty and Staff in the Department of Library
Public Services

FROM: Dr. Michael Binder *MB*
Director of Libraries

SUBJECT: Humanities Reference Librarian

DATE: August 18, 1986

I am happy to inform you that Dr. John Cudd has accepted our offer for Humanities Reference Librarian effective September 15, 1986.

John brings to our system strong communication skills and the ability to effectively transmit his extensive knowledge of librarianship and the humanities. For the past year, while completing his studies in library science, he worked in part-time positions as a Reference Librarian, Bibliographic Instruction Librarian and BRS After Dark Monitor at Ellis Library of the University of Missouri-Columbia. Prior to embarking on a professional library career, he taught History at both the community college and university level. In addition to the M.A. in Library Science from the University of Missouri-Columbia, he holds a B.A. in History and English from Baylor University and M.A. and Ph.D. degrees in History from Rutgers University.

I would like to thank the members of the Search Committee for their efforts in producing the individual meeting our needs in this area: Dr. Marv Leavy, Elaine Moore and Fina Simpson.

I know you join me in welcoming John to Western.

cc: Dr. Robert Haynes
Riley Handy
Dr. Sally Ann Koenig
Reg Laswell
Dr. Ward Hellstrom

deb

August 13, 1986

Dr. John Cudd
1020 Yale
Columbia, Missouri 65203

Dear John:

I am pleased that you have accepted our offer for Humanities Reference Librarian. As I stated on the phone, your salary will be \$20,000 a year, with the rank of Assistant Professor, effective September 15, 1986.

My recommendation of your appointment has gone to the Vice President for Academic Affairs. You should soon be receiving an official letter of appointment from the President.

Should you have any questions or wish to have further information prior to September 15, please feel free to contact me or Sally Ann Koenig.

Looking forward to your contributions to the WKU Libraries,
I am,

Sincerely,

Michael Binder
Director of Libraries

cc: Sally Ann Koenig

deb

TO: Dr. Robert Haynes
Vice President for Academic Affairs

FROM: Dr. Michael Binder
Director of Libraries

SUBJECT: Recommendation for Humanities Reference Librarian

DATE: August 13, 1986

It is my pleasure to recommend John Cudd for the position of Humanities Reference Librarian in the Department of Library Public Services.

I recommend that Dr. Cudd's salary be \$20,000 and his rank be Assistant Professor effective September 15, 1986.

Enclosed is the Affirmative Action Certification and a copy of the announcement for this 12-month position.

deb

att: 2

WESTERN KENTUCKY UNIVERSITY
DEPARTMENT OF PERSONNEL SERVICES

Personnel Form 4
(Revised 10/85)

NOTICE OF PERSONNEL ACTION

Date Prepared December 7, 1987

Name Dr. John Cudd Social Security No. _____ W/S Adm. _____
Address 1523 Park Street, Bowling Green, KY Humanities Reference _____
Department Library Public Services Faculty Rank or Position Title Librarian
Position Number 311-13-1-01 Grade-Step _____
Account to be Charged _____ Effective Date of Action November 30, 1987

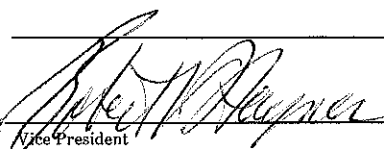
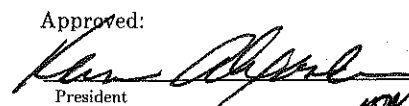
EMPLOYMENT STATUS	TYPE OF ACTION	TYPE PAYMENT
<input checked="" type="checkbox"/> University Budget	<input type="checkbox"/> Appointment	<input type="checkbox"/> 9 Months Paid Over 12 Months Period
<input type="checkbox"/> Grants and Contracts	<input type="checkbox"/> Resignation	<input checked="" type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Full Time	<input type="checkbox"/> Reclassification	<input type="checkbox"/> Semi-Monthly
<input type="checkbox"/> Part Time	<input type="checkbox"/> Promotion	<input type="checkbox"/> Hourly
	<input type="checkbox"/> Summer Stipend	<input type="checkbox"/> Other (Explain)
	<input type="checkbox"/> Special Project	
	<input type="checkbox"/> Leave of Absence	
	<input checked="" type="checkbox"/> Other (Explain)	

Present or Starting Salary _____ Recommended Salary _____

Remarks:

Dr. John Cudd is deceased. The balance of his contract through November 30, 1987 plus 5 vacation days should be paid.

Recommended:

_____ Date	_____ Date
 Vice President <u>12-7-87</u> Date	Approved:  President <u>12/10/87</u> Date

FOR PERSONNEL USE

DIR _____ PR 12/10/87 INS 327 ADIR men REC P.A.
MONTH GROSS FICA KY.RET. FED. STATE CITY WN CW BC TR BONDS NET

WESTERN KENTUCKY UNIVERSITY
DEPARTMENT OF PERSONNEL SERVICES

NOTICE OF PERSONNEL ACTION

Date Prepared August 17, 1987

Name John Cudd Social Security No. 458-64-5309 W/S Adm. _____
Address 1523 Park, B.G, KY 42101 Faculty Rank or Position Title Humanities Librarian
Department Library Public Services Assistant Professor
Position Number _____ Grade-Step _____
Account to be Charged Library Public Services Effective Date of Action August, 1987

EMPLOYMENT STATUS	TYPE OF ACTION	TYPE PAYMENT
() University Budget	() Appointment	() 9 Months Paid Over 12 Months Period
() Grants and Contracts	() Resignation	(X) Monthly
(X) Full Time	() Reclassification	() Semi-Monthly
() Part Time	() Promotion	() Hourly
	() Summer Stipend	() Other (Explain)
	() Special Project	
	() Leave of Absence	
	(X) Other (Explain) - Salary Adjustment	
Present or Starting Salary _____	Recommended Salary _____	

Remarks:

Deduct 2 days on July 30 and 31, 1987, no accumulated vacation days.

Recommended:

Morgan D. Leary 8/24/87
Date

Sally Ann Strickler 8/31/87
Date

Approved:

James B. Brown
Date

Vice President

Date

President

FOR PERSONNEL USE

DIR <u>2</u>	PR <u>9/6/87</u>	INS <u>304</u>	ADIR <u>mcn</u>	REC <u>RA</u>											
MONTH	GROSS	FICA	KY.RET.	FED.	STATE	CITY	WN	CW	BC	TR	BONDS	NET			

WESTERN KENTUCKY UNIVERSITY
DEPARTMENT OF PERSONNEL SERVICES

NOTICE OF PERSONNEL ACTION

Date Prepared August 15, 1986

Name Dr. John Cudd Social Security No. _____ W/S Adm. _____
Address 1020 Yale, Columbia, MO 65203 Faculty Rank or Position Title see below
Department Library Public Services Position Number 311-15-2-01 Grade-Step _____
Account to be Charged 25-001-41-01 Effective Date of Action September 15, 1986

EMPLOYMENT STATUS	TYPE OF ACTION	TYPE PAYMENT
<input checked="" type="checkbox"/> University Budget	<input checked="" type="checkbox"/> Appointment	() 9 Months Paid Over 12 Months Period
() Grants and Contracts	() Resignation	() Monthly
<input checked="" type="checkbox"/> Full Time	() Reclassification	() Semi-Monthly
() Part Time	() Promotion	() Hourly
	() Summer Stipend	() Other (Explain)
	() Special Project	
	() Leave of Absence	
	() Other (Explain)	
Present or Starting Salary <u>\$20,000</u>	Recommended Salary <u>\$20,000</u>	

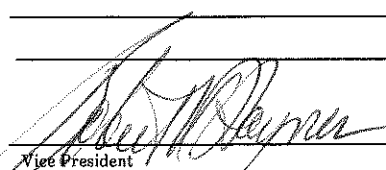
Remarks:

This is a full-time, 12-month, tenure-track position effective September 15, 1986.
His position title is Humanities Reference Librarian.
His rank is Assistant Professor.






(Eligible for tenure in 1992)

(Replaces Elizabeth Cossey)

Recommended:

_____ Date	_____ Date
 Vice President	Approved: _____ President
8/15/86 Date	_____ Date

FOR PERSONNEL USE

DIR	PR	INS	ADIR	REC	MONTH	GROSS	FICA	KY.RET.	FED.	STATE	CITY	WN	CW	BC	TR	BONDS	NET
																	

August 15, 1986

Dr. John Cudd
1020 Yale
Columbia, MO 65203

Dear Dr. Cudd:

Dr. Robert V. Haynes, Vice President for Academic Affairs, has told me of your acceptance of a position as Assistant Professor and Humanities Reference Librarian in the Department of Library Public Services in our Division of Library Services. I would like to take this opportunity to officially welcome you to Western.

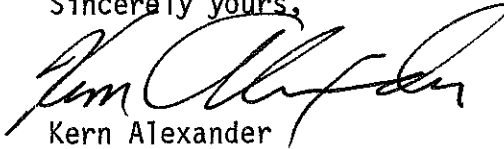
Your salary, as discussed with you, has been set at \$20,000 on a straight twelve months' basis, effective September 15, 1986.

University policies concerning faculty responsibilities and privileges have been discussed with you by the Vice President for Academic Affairs, the Director of Library Services, and the Department Head and are outlined in the Faculty Handbook. A copy of this publication was given to you when you visited the campus, and you will find that it also outlines the policies and responsibilities relating to your faculty appointment. You are asked to familiarize yourself with these and will be expected to faithfully fulfill all of your obligations appertaining thereto.

It will be appreciated if you will sign and return immediately to the President of Western the carbon copy of this letter, which will constitute your official acceptance of this appointment. Also enclosed is a personal data sheet which we would like for you to complete and return to us at your earliest convenience, along with two black-and-white, glossy-type photographs. Any size will suffice. This material will be used in connection with a newspaper release at the appropriate time.

All of us are pleased over your acceptance of this position, and we look forward to working with you and having you as a member of the faculty. If I can be of personal help to you at any time, I hope that you will not hesitate to let me know.

Sincerely yours,

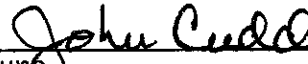

Kern Alexander
President

KA:mcB

Enclosures

cc: Dr. Robert V. Haynes
Dr. Michael Binder
Ms. Sally Ann Koenig
Mr. James B. Tomes

I am returning this copy of your letter as my official acceptance of the faculty appointment outlined above.


Signature

August 18, 1986
Date

Faculty members employed for two semesters (9 months) may select an option of receiving salary in 12 or 10 payments. For the 10-payment option, mandated payroll deductions such as retirement and taxes will be made, using the appropriate government tables. Voluntary deductions such as medical and life insurance will be annualized and deducted in 10 payments. Other voluntary deductions such as Credit Union and Tax Sheltered Annuities will be made in 10 payments.

The plan selected will be followed for the 1986-87 academic year. A change can be made for the subsequent year.

(☒) I want to receive my salary in 12 equal payments.

(☐) I want to receive my salary in 10 equal payments.

John Cudd
Signature

August 18, 1986
Date

Penta Hotel HRL#4
New York, NY
July 1, 1986

Dr. Michael Binder
Director of Libraries
Western Kentucky University
Bowling Green, KY 42101

Dear Michael Binder,

It was good to interview with you at AHA concerning the position of Humanities Reference Librarian.

You should be receiving my placement file from SLIS at the University of Missouri-Columbia.

Mary Ellen Sievert of SLIS may be contacted at 314/882-4044. Goodie Bhullar of Ellis Library may be contacted at 314/882-4581.

When I return to Missouri, I shall forward a copy of my research project relating to online catalog instruction.

Let me again reiterate my interest in the position. A copy of my résumé is enclosed.

Sincerely,
John Cudd